



# NEBO CROSSING JUNIOR ACADEMY

## Application for Employment

It is the policy of Nebo Crossing Junior Academy to provide equal opportunity for all qualified persons and not discriminate against any employee or applicant because of age, race, religion, color, sex, national origin, Vietnam Era Status, the presence of non-job related medical condition or disability or any other legally protected status.

### PERSONAL INFORMATION:

Name \_\_\_\_\_ Date Applied \_\_\_\_\_  
Street Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Position Desired \_\_\_\_\_ SS# \_\_\_\_\_  
Dates Available for Work \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_  
Desired Hours \_\_\_\_\_ Desired Salaried Range \_\_\_\_\_  
Are you over 18 yrs of age? Yes \_\_\_ No \_\_\_ Date of Last TB Test \_\_\_\_\_  
Date of Last Physical Exam \_\_\_\_\_  
Have you previously applied for employment with Nebo Crossing Academy? Yes \_\_\_\_\_ No \_\_\_\_\_  
If Yes, When? \_\_\_\_\_ Position \_\_\_\_\_ Outcome \_\_\_\_\_  
Can you provide verification of your legal right to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_  
(Verification is required at time of hire)  
Do you have any physical or mental conditions or handicaps that may limit your ability to perform the job applied for? Yes \_\_\_ No \_\_\_ If yes, what can be done to accommodate your limitation? \_\_\_\_\_  
\_\_\_\_\_  
Have you ever been convicted of a felony or a misdemeanor (other than minor traffic violations)?  
Yes \_\_\_ No \_\_\_ If Yes, please explain \_\_\_\_\_  
\_\_\_\_\_  
In the event of an emergency, who would you like us to notify? Name \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_

### RECRUITMENT SOURCE:

How did you hear about employment opportunities with Nebo Crossing Junior Academy:  
(Please indicate specific source) Internet: \_\_\_\_\_ Newspaper: \_\_\_\_\_  
Professional Organization: \_\_\_\_\_ Friend (List Name): \_\_\_\_\_  
School: \_\_\_\_\_ Other: \_\_\_\_\_

**EDUCATION:** Please list all schools beginning with high school. High School Diploma/ Transcripts are required.

Name & Location of School	Major Course of Study	No. of Units Completed	Dates Attended	Degree or Diploma

Are you currently enrolled in any classes? If so, please explain \_\_\_\_\_

Membership in Professional Organizations? \_\_\_\_\_

Licenses or Certificates \_\_\_\_\_

**EMPLOYMENT:** Please provide complete full-time and part-time employment record. Start with present or most recent employer.

Company Name \_\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_  
 Address \_\_\_\_\_ Employed (M/Y) From \_\_\_\_\_ To \_\_\_\_\_  
 Supervisor \_\_\_\_\_ May we Contact \_\_\_\_\_ Hourly Wage Start \_\_\_\_\_ Last \_\_\_\_\_  
 State Job Title \_\_\_\_\_ Description of Work \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

-----

Company Name \_\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_  
 Address \_\_\_\_\_ Employed (M/Y) From \_\_\_\_\_ To \_\_\_\_\_  
 Supervisor \_\_\_\_\_ May we Contact \_\_\_\_\_ Hourly Wage Start \_\_\_\_\_ Last \_\_\_\_\_  
 State Job Title \_\_\_\_\_ Description of Work \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

-----

Company Name \_\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_  
 Address \_\_\_\_\_ Employed (M/Y) From \_\_\_\_\_ To \_\_\_\_\_  
 Supervisor \_\_\_\_\_ May we Contact \_\_\_\_\_ Hourly Wage Start \_\_\_\_\_ Last \_\_\_\_\_  
 State Job Title \_\_\_\_\_ Description of Work \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

